



# THE NAVAJO NATION

## Employment Application

For DPM use only

### PERSONAL INFORMATION

SOCIAL SECURITY NUMBER	FIRST NAME	MIDDLE INITIAL	LAST NAME
OTHER NAMES USED IF APPLICABLE	MAILING ADDRESS	CITY	STATE ZIP CODE
DRIVERS LICENSE NUMBER	STATE	EXP. DATE	PHONE NO. MESSAGE NO.
ARE YOU AN ENROLLED MEMBER OF THE NAVAJO TRIBE? <input type="checkbox"/> YES <input type="checkbox"/> NO	CENSUS NUMBER IF NO, STATE NATIONALITY	ARE YOU 16 YEARS OLD OR OLDER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
ARE YOU A VETERAN? <input type="checkbox"/> YES <input type="checkbox"/> NO	DO YOU WISH TO CLAIM VETERANS' EMPLOYMENT PREFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO		
To verify veteran status, please provide a copy of DD Form 214/215		If Yes, please complete an Application for Veterans' Employment Preference	
WHAT LANGUAGES DO YOU SPEAK FLUENTLY?	READ	WRITE	ARE YOU CURRENTLY EMPLOYED WITH THE NAVAJO NATION? <input type="checkbox"/> YES <input type="checkbox"/> NO

### POSITION INFORMATION

REQUISITION NUMBER	POSITION NUMBER	CLASS CODE
CLOSING DATE	POSITION TITLE	

### EDUCATION

NAME AND LOCATION OF SCHOOL	DATES ATTENDED		MAJOR/MINOR	CIRCLE LAST YEAR COMPLETED	DEGREE/DIPLOMA RECEIVED
	FROM	TO			
HIGH SCHOOL				9   10   11   12	
HIGH SCHOOL				9   10   11   12	
COLLEGE/UNIVERSITY				1   2   3   4	
COLLEGE/UNIVERSITY				1   2   3   4	
TECHNICAL/VOCATIONAL/BUSINESS SCHOOL					

LIST ADDITIONAL JOB RELATED TRAINING - INCLUDE DATES OF TRAINING


LIST JOB RELATED SKILLS:


The Navajo Nation gives preference to eligible and qualified applicants in accordance with the Navajo Preference in Employment Act (NPEA) and the Navajo Veteran's Preference

**CHARACTER REFERENCES**

(Do not list relatives)

NAME	OCCUPATION	ADDRESS	PHONE NUMBER
1.			
2.			
3.			

**ADDITIONAL EMPLOYMENT INFORMATION**

HAVE YOU EVER BEEN CONVICTED OF A FELONY?     YES     NO    IF YES, GIVE DATE AND REASON.  
 ATTACH ADDITIONAL SHEET IF NECESSARY

HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR INVOLVING MORAL TURPITUDE?     YES     NO  
 IF YES, GIVE DATE AND REASON

LIST ANY PHYSICAL CONDITION(S) WHICH MAY CHALLENGE YOUR ABILITY TO PERFORM THE RESPONSIBILITIES OF THE JOB FOR WHICH YOU ARE APPLYING.

ARE YOU RELATED TO ANYONE CURRENTLY EMPLOYED WITH THE NAVAJO NATION ?     YES     NO

NAME(S)/ DEPARTMENT:

RELATIONSHIP:

IN CASE OF EMERGENCY- CONTACT

NAME:

PHONE NO.

RELATIONSHIP:

ADDRESS/RESIDENCE:

**WORK EXPERIENCE**

(Begin with current or most recent position)

EMPLOYER'S NAME AND ADDRESS:	DATES EMPLOYED - MO/YR FROM                      TO	JOB TITLE
SUPERVISOR:	SALARY BEGINNING                      ENDING	REASON FOR LEAVING
TELEPHONE NUMBER		

DESCRIBE DUTIES AND RESPONSIBILITIES

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EMPLOYER'S NAME AND ADDRESS:	DATES EMPLOYED - MO/YR FROM                      TO	JOB TITLE
SUPERVISOR:	SALARY BEGINNING                      ENDING	REASON FOR LEAVING
TELEPHONE NUMBER:		

DESCRIBE DUTIES AND RESPONSIBILITIES

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EMPLOYER'S NAME AND ADDRESS	DATES EMPLOYED - MO/YR FROM TO	JOB TITLE
SUPERVISOR:	SALARY BEGINNING ENDING	REASON FOR LEAVING
TELEPHONE NUMBER:		
DESCRIBE DUTIES AND RESPONSIBILITIES		
EMPLOYER'S NAME AND ADDRESS	DATES EMPLOYED - MO/YR FROM TO	JOB TITLE
SUPERVISOR:	SALARY BEGINNING ENDING	REASON FOR LEAVING
TELEPHONE NUMBER:		
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TELEPHONE NUMBER:		
DESCRIBE DUTIES AND RESPONSIBILITIES		

**PRE- EMPLOYMENT STATEMENT - PLEASE READ CAREFULLY AND SIGN THE STATEMENT BELOW**

THE INFORMATION THAT I HAVE PROVIDED ON THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. ANY MISREPRESENTATION OR OMISSION OF ANY FACT IN MY APPLICATION, OR ANY OTHER MATERIALS USED IN THE APPLICATION PROCESS, OR INFORMATION OFFERED DURING ANY INTERVIEWS, CAN BE JUSTIFICATION FOR REFUSAL OF EMPLOYMENT, OR IF EMPLOYED, TERMINATION FROM EMPLOYMENT WITH THE NATION. MY SIGNATURE BELOW AUTHORIZES THE NAVAJO NATION TO CONTACT ANY OF MY PRIOR EMPLOYERS FOR REFERENCE PURPOSES.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_